



City of Parkland

Planning and Zoning Department

6600 University Drive, Parkland, FL 33067
Phone (954) 753-5040 Fax (954) 341-5161

Call The Mellgren Planning Group 954.475.3070 to Schedule Your Meeting

NEW APPLICATIONS SHALL NOT BE ACCEPTED BY THE CITY UNLESS ACCOMPANED BY THIS FULLY EXECUTED FORM

PRE-APPLICATION MEETING FORM

A Pre-Application meeting provides the opportunity for petitioners to formally meet with a Town planner prior to submitting development application(s) and discuss the following:

- ___1. Checklist/Process/Supplemental Documentation
- ___2. Traffic Study
- ___3. Application Fees (Professional services such as traffic studies, planning consultants and City Attorney fees are on a full cost-recovery system)
- ___4. Potential processing timeframes
- ___5. Potential issues

Project Name _____

Application Type and Description _____

Comments _____

Petitioner's Name (*print/signature*) _____ Date _____

Petitioner's Phone _____ Petitioner's E-Mail _____

Planner's Name (*print/signature*) _____ Date _____