



City of Parkland Special Event Mobile Food Truck Permit Application

Name of Applicant: _____

Address of Applicant: _____
Number & Street City

Event Property Address: _____
Number & Street City

E-Mail: _____ Phone Number: _____

Organization or Community Name: _____

Are you over the age of 18? Yes No HOA Approval Attached Yes No

Additional Contact Name: _____

E-Mail: _____ Phone Number: _____

Event Date: _____ Arrival Time: _____ Departure Time: _____

Total Estimated Attendance: _____ Average Attendance Per Hour: _____

Name of Food Truck	Contact Name	Contact Phone #
_____	_____	_____
_____	_____	_____

*All food trucks listed above must comply with the City of Parkland's food truck requirements.

Is the event open to the Public? Yes No

How do you intend to promote this event? (Check all that apply. Use of the City seal is strictly prohibited.)

Community Website	Social Media	E-Mail	Magazine
Local Radio	Television	Flyers	Newspaper
Direct Mail	Banners/Signage	Other: _____	

Set up (Check all that apply. Items to be provided by applicant and/or mobile food truck.)

Street Closures	Trash Cans	Tables	Chairs
Tents – Size: _____	Portable Restrooms	Other: _____	

Site Plan

A map or diagram of the proposed event site/layout must be submitted at the time of application. This must include: property boundaries; road access; location of trash receptacles, tents or other structures; location of food truck and direction of line. Food trucks for residential properties must be located in the applicant's driveway to not impede on traffic. Residential food trucks shall only be for walk-up service. Food trucks on common property must have designated parking spaces to allow vehicles to park.

Food Truck Requirements: Certificate of Insurance, Business Tax Receipt, State of Florida Health Certification, Coral Springs-Parkland Fire Department Inspection, Operational guidelines to show safety protocols and following CDC recommended guidelines with social distancing, masks, sanitizing, etc.



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Please be advised that submitting a Special Event Mobile Food Truck Permit Application does not guarantee approval. A final permit will be issued if approved.

Approved Special Event Mobile Food Truck Permit Applications:

All special event mobile food truck permit application approved pursuant to this division shall be subject to the following conditions:

- All food trucks must meet the City of Parkland's food truck requirements to include Certificate of Insurance, Broward County Business Tax Receipt, State of Florida Health Certificates and approved by the City of Coral Springs-Parkland Fire Department.
- The public areas utilized shall be cleaned within two (2) hours following any special event, and in all respects restored to its former condition unless otherwise specified.
- All city ordinances, rules or regulations applicable to the special event including all CDC guidelines recommendations shall be observed unless indicated in such section or waived by the City Manager for good cause and the public interest of the city.
- The special event permit may be revoked by the city if any conditions listed in the permit arise any time after the issuance of the permit and prior to or during the special event.

Initial _____

I, the undersigned, acknowledge and understand that I am responsible to comply with the information, restrictions and conditions of the permit when issued, I hereby acknowledge responsibility for penalties associated with non-compliance with the permit conditions, whether or not I am present at the time of the violation.

Initial _____

I hereby certify the foregoing statements and representations are binding upon me, or if executed on behalf of a Sponsoring Entity, are binding upon the Sponsor and are executed pursuant to authority. The information submitted is true to the best knowledge of the undersigned, and the undersigned shall notify the City in writing at any time as additional information is known or the plans for the event are revised which would alter the information and statements give. I agree to defend, indemnify and hold harmless the City of Parkland, its officers, agents, employees and volunteers from and against any and all loss, claims, damages, liability, such claim or suit arising from or in any manner connected to the requested activity. I also agree, if approved to comply with all permit conditions, and understand that failure to comply with any condition, or any violation of the law, may result in the immediate cancellation of the event, revocation of the permit, denial of future events, and/or criminal prosecution.

Print name: _____

Signature: _____ Date: _____