

City of Parkland
FY2023-2024
User Fee and Charge for Services Schedule

Effective October 1, 2023



Building Department Fees

A. Valuation

The Compensation Fee shall be based upon the cost of construction as attested to by the applicant on the submitted permit application. The Building Official, in addition to verifying the completeness and accuracy of the application, shall review the application for the cost of construction. If the Building Official determines that the cost of construction attested to does not accurately reflect the cost of construction for the scope of work covered by the permit, they can use any of the following to calculate the fee:	1) Copy of a signed contract for work to be completed under requested permit.
Current RS Means value = \$120/sf under air	2) Apply the values in the most current edition of the RS Means Construction Valuation System

The greatest of the applicant's statement of the cost of construction, or (1.) or (2.) above shall be used in calculating the permit fee.

B. Compensation to Cover Service Costs

(The following common home improvement permits have set fees and are inclusive of all applicable surcharges in Section N).

Construction costs up to \$1,000.00- Minimum Fee	\$75.00
Residential construction costs greater than \$1,000.00 per discipline plus 1.125% of the construction cost, with sub-percentages of: Structural 51% (.51), Electrical 21% (.21), Plumbing 16% (.16), Mechanical 12% (.12).	\$75.00
Commercial Construction costs greater than \$1,000 per discipline plus 2% of construction cost, with sub-percentages of: Structural 51% (.51), Electrical 21% (.21), Plumbing 16% (.16), Mechanical 12% (.12).	\$75.00
In instances where the calculated permit fee for additions, remodeling, projects with special features, etc. is not sufficient to cover the service costs to be incurred, the permit fee will be determined on the service required for the improvement at a rate of:	a. Per Inspection \$30.00 b. Per Hour for Plan Review \$45.00

a. Residential Solar cells used for generation of electricity	\$45.00 no matter the cost of construction
b. Residential tankless water heaters	\$45.00 no matter the cost of construction
c. Residential vehicle charging systems	\$45.00 no matter the cost of construction
Over the counter water heater permit	\$45.00
Over the counter home alarm permit	\$40.00
A/C change-out per system	\$90.00

C. Processing and initial plan review fee – non-refundable

Residential	\$550.00
Multi-family, per unit	\$220.00
Three or more units, per unit	\$150.00
Commercial	\$1,000.00
Miscellaneous permits, per discipline	\$75.00

D. Roofing and Siding or Roof Replacement

Small roof under 500 sf or roof repair	\$245.00
Flat	\$245.00
Shingle (inclusive)	\$325.00
Tile (inclusive)	\$425.00

E. Hurricane Opening Protection/Window Door and garage door replacement

First three openings (inclusive)	\$135.00
4-10 openings	\$250.00
Over 10 openings	\$295.00
Garage and Front Door (inclusive)	\$45.00
Garage and Front Door (inclusive) 2 or more	\$90.00

F. Swimming Pools, Spas (includes all disciplines, including engineering and landscape)

Swimming pool up to 16,000 gallons	\$848.00
Swimming pool 16,000 – 32,000 gallons	\$968.00
Swimming pool over 32,000 gallons	\$1,088.00
Pools with additional features	\$140.00

G. Screen Enclosures

Patio Screen room/ pool enclosure	\$150.00
Screen room under existing roof	\$90.00

H. Fences/ Walls/ Paving

Wire, wood, metal or plastic	\$258.00 including engineering & zoning
Masonry Walls up to three (3) feet (planter and retaining wall)	\$348.00 including engineering & zoning \$35.00 each additional 100 ft in length
Masonry Walls three (3) feet or higher (privacy wall)	\$438.00 including engineering & zoning
Concrete slabs, paving, paver driveways	\$258.00 including engineering & zoning

I. Demolition of Buildings

Single family residential – per structure, per discipline	\$75.00
Small structures	\$75.00
All other – per floor, per structure, per discipline	\$75.00

J. Electrical Systems

Specialty Electrical Systems, including generators, service charges, lightning protection systems, commercial fire alarms, signs, special events, etc.	\$75.00
Site lighting – flat fee	\$105.00
Residential landscaping lighting	\$50.00
Demo existing sign (no replacement)	\$75.00
Service repair	\$75.00
Temporary service on building for construction (FPL lug)	\$75.00
Transfer Switch/ Receptacle system for portable generator	\$75.00
Multi-Family fire detection system (per unit)	\$75.00
Multi-Family fire detection system (master for building)	\$105.00

K. Plumbing and Mechanical Systems

Fire Sprinklers	a. First 12 heads \$105.00 b. Each additional head \$3.50 c. Hose cabinets and Siamese connections \$35.00
Residential Irrigation System	a. First 12 heads \$70.00 b. Each additional head \$3.50 c. Pump each \$20.00
Commercial Irrigation System	d. First 25 heads \$150.00 e. Each additional head \$3.50 f. Pump each \$30.00
Fire Suppression Systems	\$180.00
Hood Systems	\$160.00

L. Additional Services and Fees

Change of contractor qualifier	\$60.00
Extension of permit	\$100.00
Fire Permit (minimum)	\$80.00 includes \$10.00 administration fee
Inspection Fee (minimum)	\$70.00 fire inspection per contract
Re-Inspection Fee, per discipline	\$70.00
Plan Review Fee (minimum)	\$90.00 per fire plan review per contract
Commercial Fire Fee- plan review and inspections	\$0.05 per square foot
Canopies over 120 square feet/ Tents	\$90.00 each, per discipline \$22.00 each additional site
Elevators	\$250.00 each
Expired Permit	\$100.00 within 90 days after expiration of a permit, renewed at the original fee \$100.00 after 90 days beyond the permit expiration date, a new permit must be applied at full fee
Work without a Permit-Contractor	\$200.00 plus permit fee/ or double fee whichever is greater
Work without a Permit-Homeowner	\$100.00 plus permit fee/ or double fee whichever is greater
Plan Replacement Sheets	\$5.00 per sheet

M. Certificates

Backflow Certification	\$80.00 first device per parcel \$30.00 each additional device per parcel
Certification of Occupancy	\$100.00
Certificate of Use (Inspections for Business License)	\$110.00 residential \$220.00 all other

N. County, State, City of Parkland

Board of rules and appeals	A fee equal to the greater of \$2.00 or \$0.52 for each \$1,000 or fraction thereof “Total Construction Costs”
Document Imaging	A fee equal to the greater of \$2.00 or \$0.68 for each \$1,000 or fraction thereof “Total Construction Costs” to be used for digitizing public records
Construction Education / Technology Fee	\$0.60 per \$1,000 of estimated construction cost
Department of Community Affairs Trust Fund Fee	1.5% of permit fee with a \$2.00 minimum
Building Code Administration and Inspections Fund	1.0% of permit fee with a \$2.00 minimum
Park Fee - Pine Tree and Ranches	City Ordinance
Public Safety Facilities Impact Fee	Ordinance 2020-007
Park Facilities Impact Fee	Ordinance 2020-007
General Government Facilities Impact Fee	Ordinance 2020-007
Library Facilities Impact Fee	Ordinance 2020-007

O. Landscape Permit Fees for Building Permit Applications

Review Permit Fees	
1-5 Trees	\$40.00
Each additional required tree	\$10.00
Accent Trees	\$7.00
Shrubs/Groundcover	\$0.60 each
Sod/Annuals	\$14.00 per 1,000 square feet or fraction thereof up to 3,000 square feet \$8.00 each additional square feet
Change of Plan- Business, Commercial or Industrial	\$100.00 (includes \$10.00 administrative fee)
Change of Plan- Residential	\$70.00 (includes \$10.00 administrative fee)
Change of Contractor	\$60.00
Inspection Fees	
Commercial Inspection, First \$500.00 valuation of construction costs	\$140.00 minimum fee
Commercial Inspection, \$501.00 and up	1% of remaining total estimated valuation of construction costs
Inspection Residential, up to 2 inspections	\$140.00
Re-inspection, First Occurrence	\$60.00
Re-inspection, Second Occurrence	\$70.00
Re-inspection, Third Occurrence	\$80.00

P. Zoning Permit Fees

Expedited plan review, per trade	\$100.00 per hour, one hour minimum
Permit-Zoning (minimum)	\$80.00 (includes \$10.00 administrative fee)
Inspection-Zoning (minimum)	\$80.00 (includes \$10.00 administrative fee)
Re-inspection Fee- Zoning	\$70.00
Plan Review-Zoning (minimum)	\$85.00 (includes \$10.00 administrative fee)
Canopies over 120 square feet/ Tents	\$90.00 zoning review \$22.00 each additional on-site

Q. Engineering Review and Inspections Fees for Building Permit Applications

Engineering review and inspection fees associated with construction permits issued through the Development Services Department shall be as follows:	
Sidewalks	\$90.00
Driveway	\$90.00
Final engineering (related to drainage)	\$90.00
Re-inspection, Re-testing, and Re-design Fees	
Re-inspection	\$80.00
Additional final inspection	\$100.00

Landscaping Lot Clearing/Tree Removal Fees

Tree Removal Live/Dead Permit Fee (Minimum)	\$140*
* Includes permit review fee and up to two (2) landscape inspections.	
Landscape Re-inspection, First Occurrence	\$60.00
Landscape Re-inspection, Second Occurrence	\$70.00
Landscape Re-inspection, Third Occurrence	\$80.00

Landscaping Synthetic Turf Fees

Synthetic Turf Permit Fee (Minimum)	\$180*
*Includes permit review fee, one (1) landscape inspection and one (1) engineering drainage inspection.	
Landscape Re-inspection, First Occurrence	\$60.00
Landscape Re-inspection, Second Occurrence	\$70.00
Landscape Re-inspection, Third Occurrence	\$80.00
Engineering re-inspection fees associated with turf permits issued through the Development Services Department shall be as follows:	
Engineering Re-inspection	\$80.00

Engineering Fees

Plan Review Fees	
Engineering plan review fee shall be paid at the time of plan submittal and will be based on the following:	
0 acres to 1.5 acres	\$150.00
1.5 acres to 5 acres	\$400.00
5.1 acres to 10 acres	\$700.00
Over 10 acres	Add \$20.00 per acres or fraction thereof
Note: Only covers two (2) reviews. Any additional reviews will be charged at the rate above.	
Permit Fees	
Water and sewer collection system	2% of cost of construction
All other infrastructure improvements	5% of cost of construction
Note: Minimum Engineering Permit Fee is \$150.00	
This fee shall cover all costs associated with the Engineering Division inspection costs.	
Right of Way Permit	
Small Wireless Facility	No charge
All Other Right of Way Related Permits	\$30.00
Plat Review for Development Review Committee	
Plat approval	\$200.00 plus \$50.00 per acre
All other petitions not specifically listed	\$90.00/hour

Miscellaneous items not determined in this fee schedule	Cost recovery, determined by the Finance Department.
--	--

Planning and Zoning Fees

Petition Description	Filing Fees	Legal Ad Deposit	Professional Services Escrow	Engineering Fees
Abandonment/Vacation	\$1,500	\$400	\$1,000	
Alcohol Beverage License Review	\$70			
Annexation	\$2,500	\$1,900	\$1,000	\$1,000
Appeal From Planning & Zoning Department Decision	\$580	\$400	\$1,000	
Business Tax Receipt (zoning sign-off fee – other fees apply)	\$30			
Cell Site Annual Inspection				
Comprehensive Plan Amendment	\$4,500	\$1,900	\$1,000	\$1,000
Community Appearance Board	\$2,500	\$400	\$1,000	
Development Annexation Agreement (Minimum charge based upon actual time)	\$1,700		\$1,000	
Development of Regional Impact (DRI) Annual Review	\$350			
Delegation Application	\$250			
Development Order Amendment	\$3,000	\$1,900	\$1,000	\$1,000
DRC Resubmit Fee	\$240			
DRI Deviation	\$3,100	\$400	\$1,000	
General Application	\$500		\$170	
Hearing Continuance / Postponed by Applicant	\$430	\$700		
Land Use Plan Amendment	\$4,500	\$1,900	\$1,000	\$1,000
Master Plan Amendment	\$3,500	\$400	\$1,000	\$1,000
Master Plan	\$3,500	\$400	\$1,000	\$1,000
Plat- Preliminary / Plat Amendment / Delegation Request	\$2,000	\$400	\$1,000	\$1,000
Plat Waiver / Exemption	\$1,000	\$400	\$1,000	
Plat-Final	\$500			
Portable / Temporary Storage Unit ("Pods")	\$50			
Research & Labor (per Hour)	\$70			
Rezoning (minimum charge based upon actual time)	\$2,500	\$1,900	\$1,000	\$1,000
Shared Parking	\$2,500	\$400	\$1,000	\$1,000
Sidewalk Café	\$70			
Site Plan	\$2,500	\$1,200	\$1,000	
Site Plan Amendment	\$1,200	\$1,200	\$1,000	
Special Exception	\$2,500	\$1,900	\$1,000	

Special Events Permit	\$140			
Variance – Non-residential	\$850	\$400	\$1,000	
Variance – Residential	\$700	\$400	\$1,000	
Zoning Confirmation Letter	\$70			
Zoning Code Text Amendment	\$2,500	\$1,900	\$1,000	

Administrative Fees

Public Records Requests	Chapter 19 - Taxation and Finance Article 1: <u>Sec. 19-10. - Public records</u> <i>The costs of clerical time or information technology service time shall be billed at the employee's hourly rate plus benefits as paid by the city to the employee.</i>
Annual Lobbyist Registration Fee	\$150.00
Non-Sufficient Funds Check	\$40.00 or 5.0% whichever is greater
Single-Sided Copies	\$0.15 per page
Double-Sided Copies	\$0.20 per page
11 x 17 copies	\$0.50 per page
11 x 17 Color Map of City	\$2.00
Certified Copies	\$1.00 per page
CD/ DVD	actual cost
Thumb Drive	actual cost
Home Business Tax Receipt	\$50.00, plus \$30.00 for zoning verification
Commercial Business Tax Receipt	Calculation based on square footage, number of seats and number of employees
Residential Property Lien Search	\$60.00 per property folio number
Commercial Property Lien Search	\$150.00 per folio number
Special Magistrate Hearing Fee	\$150.00 per case
Special Magistrate Lien Mitigation Application Fee	\$500.00 per lien
Lien Mitigation- Administrative Support Costs Per case	\$35.50 recording, mailings and lien satisfaction preparation \$3,000.00 minimum - Administrative costs may vary depending on the complexity of each case.
Vacation Rental Registration Certificate	\$500.00 application fee \$100.00 re-inspection, no-show inspection

City Hall Small Conference/Meeting Room City Hall Medium Conference/Meeting Room City Hall Large Conference/Meeting Room Cancellation Fee (non-adherence to policy)	\$45.00 per hour, plus tax \$65.00 per hour, plus tax \$85.00 per hour, plus tax \$20.00
<i>(Fees will be waived for public or private school groups, other governmental activities, 501(c) (3) non-profit organizations with majority of members are Parkland residents - proof of non-profit required)</i>	
Public Works Small Conference/Meeting Room Public Works Medium Conference/Meeting Room Public Works Large Conference/Meeting Room Cancellation Fee (non-adherence to policy)	\$45.00 per hour, plus tax \$65.00 per hour, plus tax \$85.00 per hour, plus tax \$20.00
<i>(Fees will be waived for public or private school groups, other governmental activities, 501(c) (3) non-profit organizations with majority of members are Parkland residents - proof of non-profit required)</i>	
Irrigation Waiver Fee	\$70.00 Application Fee

Library Fee

Library Card	Free – Parkland residents, teachers, business owners and city employees
Library Card Non-Resident	\$100.00 annually
Library Card Replacement	\$3.00
Overdue Books	\$0.25 per item, per day (max \$5.00)
Overdue DVD	\$1.00 per item, per day for resident (max \$10.00) plus cost of item
Lost Material	\$1.00 per item plus cost of item
Non-Pickup of Reserved Item/ Interlibrary Loan	\$1.00 per item
Photocopies/Printing	\$0.15 per page black & white
Library Large Conference/Meeting Room Cancellation Fee (non-adherence to policy)	\$85.00 per hour, plus tax \$20.00
<p><i>(Fees will be waived for public or private school groups, other governmental activities, 501(c) (3) non-profit organizations with majority of members are Parkland residents - proof of non-profit required)</i></p>	

Parks and Recreation Fees

A. Parkland's Recreation and Enrichment Center (P-REC)

Monthly Adult Fitness Membership	\$60.00 resident \$72.00 non-resident
Monthly Senior Fitness Membership	\$50.00 resident \$60.00 non-resident
Fitness Classes, per class	\$5.00 resident \$6.00 non-resident
P-REC Activity Room Rentals Cancellation Fee (non-adherence to policy)	\$45.00 per hour, plus tax (one) multi-purpose room \$120.00 per hour, plus tax (all three) multi-purpose rooms \$20.00 <i>(Fees will be waived for public or private school groups, other governmental activities, 501(c) (3) non-profit organizations with majority of members are Parkland residents - proof of non-profit required)</i>
Amphitheater Medium Conference Room Amphitheater Large Conference Room Cancellation Fee (non-adherence to policy)	\$65.00 per hour, plus tax conference room \$85.00 per hour, plus tax conference room \$20.00 <i>(Fees will be waived for public or private school groups, other governmental activities, 501(c) (3) non-profit organizations with majority of members are Parkland residents - proof of non-profit required)</i>
Gymnasium Rental	\$50.00 per hour, plus tax half gymnasium \$100.00 per hour, plus tax full gymnasium

B. Tennis Center at Quigley Park

Memberships- Family (up to four)	\$600.00 annually resident \$720.00 annually non-resident \$100.00 annually per additional family member
Membership- Adult (17 and older)	\$400.00 annually resident \$480.00 annually non-resident \$260.00 bi-annually resident \$312.00 bi-annually non-resident \$55.00 monthly resident \$66.00 monthly non-resident \$200.00 league resident \$216.00 league non-resident

Founder Memberships- Family (up to four) (15% discount from standard rate)	\$510.00 annually resident \$612.00 annually non-resident \$85.00 annually per additional family member
Founder Membership- Adult (18 and older) (15% discount from standard rate)	\$340.00 annually resident \$408.00 annually non-resident
Daily Fees	\$8.00 resident \$10.00 non-resident \$5.00 junior resident \$6.00 junior non-resident \$5.00 league member resident \$6.00 league member non-resident

C. Camp Fees/ Aftercare/ Senior Programs

Travel Camp (Grades 6-8)	
Individual Week	\$325.00 resident/ \$390.00 non-resident
4 Week Session	\$1,200.00 resident/ \$1,440.00 non-resident
8 Week Session	\$2,200.00 resident/ \$2,640.00 non-resident
Fees may vary based on COVID restrictions	
Kids Camp (Grades K-5)	
Individual Week	\$275.00 resident/ \$330.00 non-resident
4 Week Session	\$1,000.00 resident/ \$1,200.00 non-resident
8 Week Session	\$1,800.00 resident/ \$2,160.00 non-resident
Fees may vary based on COVID restrictions	
Spring Break/ Winter Camp (per week)	\$275.00 resident/ \$330.00 non-resident
Aftercare (per month)	\$220.00 resident/ \$264.00 non-resident
Kids Day Off	\$50.00 resident/ \$60.00 non-resident
Specialty Senior Trip	\$15.00 per trip
Note: 10% Sibling Discount is Available	
Administrative Fee of \$10.00 for transferring summer camp weeks or changing programs for each change.	

D. Sports Fees

Non-Resident Sports Fee	\$100.00 per player, per sport, per year
Recreation Program User Fee	\$5.00 per player, per sport, per season

Travel Sports User Fees	\$150.00 per team, two (2) times per year
Trainer Fee	\$250.00 per year

E. Facility Rentals

Pavilions (Residents Only) All pavilion rentals are for 4-hour periods	\$145.00 4 hours Equestrian Center \$120.00 4 hours Liberty Park \$ 70.00 4 hours Pine Trails Park #1-#3 \$120.00 4 hours Pine Trails Park #4 \$ 95.00 4 hours Terramar Park
Equestrian Center Horse Rings	\$300.00 per day
Athletic Fields Short Term Permit Fee (Residents Only)	\$30.00 per hour
Multi-purpose Field Lining	\$200.00 per field
Baseball/Softball Drag and Reline	\$50.00 per field
Basketball Courts	\$20.00 per hour
Tennis Courts	\$20.00 per hour
Pickleball Courts	\$20.00 per hour
Field Lighting Fee	\$15.00 per hour
Note: All facility rentals are subject to 7% State sales tax	

F. Special Events- Application Fee and Security Deposit

Up to 100 Attendees	Application Fee \$250 resident, \$300 non-resident Security Deposit \$500
101-500 Attendees	Application Fee \$250 resident, \$300 non-resident Security Deposit \$1,000
501-1,500 Attendees	Application Fee \$250 resident, \$300 non-resident Security Deposit \$2,500
1,501-5,000 Attendees	Application Fee \$250 resident, \$300 non-resident Security Deposit \$5,000
5,000 plus Attendees	Application Fee \$250 resident, \$300 non-resident Security Deposit \$10,000
Private/ Commercial Property Use Only	Application Fee \$250 resident, \$300 non-resident Security Deposit \$500
Late Application Fee	\$250 in addition to the above

G. Sports Special Events Permits

Tournament Fee (Non-Profit)	Application Fee \$500.00
Tournament Fee (For Profit)	To be determined by City

H. Special Events Facility Rentals

Amphitheater at Pine Trails Park- Up to 2,500 (Stage and Great Lawn only)	\$2,000 per day resident \$2,400 per day non-resident
Amphitheater at Pine Trails Park- 2,501 or more (Stage and Great Lawn only)	To be determined by City
Ticketed Events	To be determined by City
Equestrian Center Open Field – Up to 2,500	\$2,000 per day resident \$2,400 per day non-resident
Equestrian Center Open Field – 2,501 or more	To be determined by City
Equestrian Center Horse Rings	\$300 per day resident \$360 per day non-resident
Terramar Park Event Field	\$800 per day resident \$960 per day non-resident
Clay Tennis Court at Quigley Park	\$25 per court per day resident \$30 per court per day non-resident

Note: All facility rentals are subject to 7% State sales tax

I. Special Events City Staff Hourly Rates

Manager	\$83.72 per hour
Coordinator	\$63.96 per hour
Specialist	\$49.04 per hour
Recreation Aide	\$27.68 per hour
Ranger	\$48.89 per hour
Maintenance Technician	\$36.29 per hour
	Note: Hourly rates will be charged to the nearest 30 minutes

J. City Special Event Fees

Parkland Dash:	
5K and 5 Mile Blitz (First day of registration only)	\$25 Individual/ \$65 group (up to 4)
5K and 5 Mile Pre Registration	\$30 Individual/ \$75 group (up to 4)
5K and 5 Mile Day of Race	\$40 Individual/ \$85 group (up to 4)
One Mile Blitz Sale (First day of registration only)	\$10 Individual
One Mile Pre Registration	\$15 Individual
One Mile Day of Race	\$20 Individual
Halloween Festival:	
Trunk or Treat Space	\$50 Residents/ \$60 Non-Residents
Snowfest:	
Wristbands (Residents Only)	\$15.00 per child/ No charge for adults
Farmer's Market:	
Farmer/ Grower	\$225 per season
Other Vendor	\$400 per season for resident/ \$480 per season non-resident

Specialty Vendors	\$65 per market
Food Trucks/ Vendor	\$75 per event per truck/ vendor

K. City Equipment

Light Towers (4 hour minimum)	\$50.00 per hour, per tower
Quick Dry for Fields	\$30.00 each bag