



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
6600 University Drive
Parkland, Florida 33067
Office: (954) 753-5447 • Fax: (954) 753-8838
www.cityofparkland.org

SHUTTERS CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION**
- CONTRACTOR RECORDS UP-TO-DATE**
- OWNER/BUILDER AFFIDAVIT**
(IF OWNER TO ACT AS CONTRACTOR)
- RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER
\$2,500) FLORIDA BUILDING CODE CHAPTER ONE, BROWARD
COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE
RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION
- SHUTTER & ACCORDIAN DETAIL SCHEDULE**
- 1 SET OF PLANS (SIGNED & SEALED IF OVER \$10,000 FOR**
RESIDENTIAL, OR AT THE DISCRETION OF THE BUILDING
OFFICIAL)
- 1 COPY OF PRODUCT APPROVALS/NOA'S**
- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR**
& OWNER
- WIND LOAD CHART OR SIGNED AND SEALED CALCULATIONS**