



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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Parkland, Florida 33067
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SHUTTERS CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION**
- CONTRACTOR RECORDS UP-TO-DATE**
- OWNER/BUILDER AFFIDAVIT**
(IF OWNER TO ACT AS CONTRACTOR)
- RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER \$5,000)
FLORIDA BUILDING CODE CHAPTER ONE, BROWARD COUNTY
ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED
PRIOR TO THE FIRST INSPECTION
- SHUTTER & ACCORDIAN DETAIL SCHEDULE**
- 1 SET OF PLANS (SIGNED & SEALED IF OVER \$10,000 FOR RESIDENTIAL,
OR AT THE DISCRETION OF THE BUILDING OFFICIAL)**
- 1 COPY OF PRODUCT APPROVALS/NOA'S**
- WIND LOAD CHART OR SIGNED AND SEALED CALCULATIONS**

MGO NAMING OF FILES

<input type="checkbox"/> APP B	Building Application
<input type="checkbox"/> OB AFF	Owner/Builder Affidavit
<input type="checkbox"/> NOC	Recorded Notice of Commencement
<input type="checkbox"/> PA	Product Approvals/NOA for Panels & Attachments
<input type="checkbox"/> ENG DRAW	Engineer Drawings
<input type="checkbox"/> WIND LOADS	Broward County Fenestration Voluntary Wind Load Chart
<input type="checkbox"/> SCHEDULE	Shutter & Accordian Detail Schedule