



**CITY OF PARKLAND**  
DEVELOPMENT SERVICES DEPARTMENT  
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## **ROOFING CHECKLIST**

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION**
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$5,000)  
FLORIDA BUILDING CODE CHAPTER ONE, BROWARD COUNTY  
ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED  
PRIOR TO THE FIRST INSPECTION**
- ☐ **1 COPY OF UNIFORM ROOFING PERMIT APPLICATION**
- ☐ **ROOFTOP EQUIPMENT FORM**
- ☐ **RE-STRAP AFFIDAVIT**
- ☐ **1 COPY OF SKYLIGHT PRODUCT APPROVALS & DESIGN PRESSURES (IF  
APPLICABLE)**
- ☐ **1 COPY OF REROOFING OWNERS NOTIFICATION (PART OF THE  
ROOFING PACKAGE)**
- ☐ **FIRE DIRECTORY LISTING FOR METAL ROOFING (METAL ROOFS)**
- ☐ **COPY OF THE STATEMENT RESPONSE REGARDING ASBESTOS**
- ☐ **COPY OF RE-NAILING & SECONDARY WATER BARRIER AFFIDAVIT**
- ☐ **PRINT OUT OF BROWARD COUNTY PROPERTY APPRAISER PROPERTY  
ASSESSMENT VALUE PAGE (IF COST OF HOME IS OVER \$300,000)**
- ☐ **NOA'S/PRODUCT APPROVALS (1 SET)**