



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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RESIDENTIAL RENOVATION/ALTERATION CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION PER DISCIPLINE (STRUCTURAL, PLUMBING, ELECTRICAL, MECHANICAL, ETC)**
- CONTRACTOR RECORDS UP-TO-DATE**
- OWNER/BUILDER AFFIDAVIT (IF OWNER TO ACT AS CONTRACTOR)**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$2,500) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED & POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 COPY OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS (IF APPLICABLE)**
- 1 COPY OF PRODUCT APPROVALS/NOA'S**
- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED FOR SUBMITTAL <https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>**
- COPY OF SIGNED AND SEALED CONTRACT BETWEEN CONTRACTOR & OWNER**