



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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Parkland, Florida 33067
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www.cityofparkland.org

RESIDENTIAL RENOVATION/ALTERATION CHECKLIST

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION**
PER DISCIPLINE (STRUCTURAL, PLUMBING, ELECTRICAL, MECHANICAL, ETC)
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **OWNER/BUILDER AFFIDAVIT**
(IF OWNER TO ACT AS CONTRACTOR)
- ☐ **RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER \$5,000)
FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED
& POSTED PRIOR TO THE FIRST INSPECTION
- ☐ **1 SET OF PLANS (SIGNED & SEALED)**
- ☐ **1 COPY OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS (IF APPLICABLE)**
- ☐ **1 COPY OF PRODUCT APPROVALS/NOA'S**
- ☐ **1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- ☐ **STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED FOR SUBMITTAL**
<https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>