



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
6600 University Drive
Parkland, Florida 33067
Office: (954) 753-5447 • Fax: (954) 753-8838
www.cityofparkland.org

RESIDENTIAL ADDITION CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION**
**PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL,
MECHANICAL, FIRE SPRINKLERS, ETC)**
- CONTRACTOR RECORDS UP-TO-DATE**
- OWNER/BUILDER AFFIDAVIT**
(IF OWNER TO ACT AS CONTRACTOR)
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER
\$2,500) FBC CHAPTER ONE, BROWARD COUNTY
ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED
& POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SURVEY**
- 1 SITE PLAN**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 SET OF GEOTECHNICAL REPORTS**
- 1 COPY OF STRUCTURAL CALCULATIONS**
- 1 SET OF TRUSS DRAWINGS (SUBMITTED PRIOR TO RECEIVING
A FOUNDATION INSPECTION)**
- HEALTH DEPARTMENT STAMPS ON PLANS FOR SEPTIC TANK,
IF APPLICABLE. (PINETREE ESTATES OR RANCHES)**
- BROWARD COUNTY SPECIAL INSPECTOR FORM**

- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
- 1 COPY OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**
- 1 COPY OF PRODUCT APPROVALS**
- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY THE DESIGNER OF RECORD)**
- STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM**
- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR & OWNER**