



**CITY OF PARKLAND**  
DEVELOPMENT SERVICES DEPARTMENT  
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Parkland, Florida 33067  
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[www.cityofparkland.org](http://www.cityofparkland.org)

## **RESIDENTIAL ADDITION CHECKLIST**

- BROWARD COUNTY UNIFORM BUILDING APPLICATION**  
**PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL,  
MECHANICAL, FIRE SPRINKLERS, ETC)**
- CONTRACTOR RECORDS UP-TO-DATE**
- OWNER/BUILDER AFFIDAVIT**  
**(IF OWNER TO ACT AS CONTRACTOR)**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER  
\$2,500) FBC CHAPTER ONE, BROWARD COUNTY  
ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED  
& POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SURVEY**
- 1 SITE PLAN**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 SET OF GEOTECHNICAL REPORTS**
- 1 COPY OF STRUCTURAL CALCULATIONS**
- 1 SET OF TRUSS DRAWINGS (SUBMITTED PRIOR TO RECEIVING  
A FOUNDATION INSPECTION)**
- HEALTH DEPARTMENT STAMPS ON PLANS FOR SEPTIC TANK,  
IF APPLICABLE. (PINETREE ESTATES OR RANCHES)**
- BROWARD COUNTY SPECIAL INSPECTOR FORM**

- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
- 1 COPY OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**
- 1 COPY OF PRODUCT APPROVALS**
- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY THE DESIGNER OF RECORD)**
- STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED AT SUBMITTED**  
<https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>
- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR & OWNER**