



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
6600 University Drive
Parkland, Florida 33067
Office: (954) 753-5447 • Fax: (954) 753-8838
www.cityofparkland.org

RESIDENTIAL ADDITION CHECKLIST

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION**
PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **OWNER/BUILDER AFFIDAVIT (IF OWNER TO ACT AS CONTRACTOR)**
- ☐ **RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$5,000) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED & POSTED PRIOR TO THE FIRST INSPECTION**
- ☐ **1 SURVEY OR SITE PLAN**
- ☐ **1 SET OF PLANS (SIGNED & SEALED)**
- ☐ **GEOTECHNICAL REPORT**
- ☐ **1 COPY OF STRUCTURAL CALCULATIONS**
- ☐ **1 SET OF TRUSS DRAWINGS (SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION)**
- ☐ **HEALTH DEPARTMENT STAMPS ON PLANS FOR SEPTIC TANK, IF APPLICABLE. (PINETREE ESTATES OR RANCHES)**
- ☐ **SPECIAL INSPECTOR FORM**
- ☐ **APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT [AccessBROWARD - Sign In](#)**
- ☐ **1 COPY OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**
- ☐ **1 COPY OF PRODUCT APPROVALS**
- ☐ **1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY THE DESIGNER OF RECORD)**
- ☐ **STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED AT SUBMITTAL**
<https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>