



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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NEW COMMERCIAL BUILDING CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)**
- CONTRACTOR RECORDS UP-TO DATE**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$2,500) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION.**
- 2 SURVEYS**
- 2 SITE PLANS**
- 2 SETS OF PLANS (SIGNED & SEALED)**
- 2 COPIES OF GEOTECHNICAL REPORTS**
- SOIL EROSION & SEDEMENTATION**
- 2 SETS OF TRUSS DRAWINGS – SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION**
- BROWARD COUNTY SPECIAL INSPECTOR FORM**
- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
- 2 COPIES OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**

- 2 COPIES OF PRODUCT APPROVALS/NOA'S**
- 2 COPIES OF SHOP DRAWINGS (SIGNED & SEALED AND APPROVED BY DESIGNER OF RECORD)**
- COUNTY ELEVATION SECTION REVIEW**
- PROOF OF PROPERTY OWNERSHIP**
- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR & OWNER**

*****MAY REQUIRE SEPARATE SITE PERMIT*****