



**CITY OF PARKLAND**  
DEVELOPMENT SERVICES DEPARTMENT  
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## **NEW COMMERCIAL BUILDING CHECKLIST**

- BROWARD COUNTY UNIFORM BUILDING APPLICATION PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)**
- CONTRACTOR RECORDS UP-TO-DATE**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$2,500) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SURVEY**
- 1 SITE PLAN**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 COPY OF GEOTECHNICAL REPORTS**
- SOIL EROSION & SEDEMENTATION**
- 1 SET OF TRUSS DRAWINGS – SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION**
- BROWARD COUNTY SPECIAL INSPECTOR FORM**
- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
- 1 COPY OF ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**

- 1 COPY OF PRODUCT APPROVALS/NOA'S**
- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- COUNTY ELEVATOR SECTION REVIEW**
- PROOF OF PROPERTY OWNERSHIP**
- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR & OWNER**

**\*\*\*MAY REQUIRE SEPARATE SITE PERMIT\*\*\***