



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
6600 University Drive
Parkland, Florida 33067
Office: (954) 753-5447 • Fax: (954) 753-8838
www.cityofparkland.org

NEW COMMERCIAL BUILDING CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION**
PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)
- CONTRACTOR RECORDS UP-TO-DATE**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$5,000) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SURVEY OR SITE PLAN**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 COPY OF GEOTECHNICAL REPORTS/SOIL EROSION & SEDIMENTATION**
- 1 SET OF TRUSS DRAWINGS – SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION**
- SPECIAL INSPECTOR FORM**
- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
[AccessBROWARD - Sign In](#)
- 1 COPY OF ENERGY CALCULATION FORM, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**
- 1 COPY OF PRODUCT APPROVALS/NOA'S**
- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- COUNTY ELEVATOR SECTION REVIEW**
- PROOF OF PROPERTY OWNERSHIP**

*****MAY REQUIRE SEPARATE SITE PERMIT*****