



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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NEW COMMERCIAL BUILDING CHECKLIST

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION**
PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER \$5,000) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION
- ☐ **1 SURVEY OR SITE PLAN**
- ☐ **1 SET OF PLANS (SIGNED & SEALED)**
- ☐ **1 COPY OF GEOTECHNICAL REPORTS/SOIL EROSION & SEDEMENTATION**
- ☐ **1 SET OF TRUSS DRAWINGS – SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION**
- ☐ **SPECIAL INSPECTOR FORM**
- ☐ **APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
[AccessBROWARD - Sign In](#)
- ☐ **1 COPY OF ENERGY CALCULATION FORM, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**
- ☐ **1 COPY OF PRODUCT APPROVALS/NOA'S**
- ☐ **1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- ☐ **COUNTY ELEVATOR SECTION REVIEW**
- ☐ **PROOF OF PROPERTY OWNERSHIP**

*****MAY REQUIRE SEPARATE SITE PERMIT*****