



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
6600 University Drive
Parkland, Florida 33067
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www.cityofparkland.org

MULTIFAMILY CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION PER DISCIPLINE (*STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC*)**
- CONTRACTOR RECORDS UP-TO-DATE**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OER \$2,500) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED & POSTED PRIO TO THE FIRST INSPECTION**
- 2 SURVEYS**
- 2 SITE PLANS**
- 2 SETS OF PLANS (SIGNED & SEALED)**
- 2 COPIES OF GEOTECHNICAL REPORTS**
- 2 SETS OF TRUSS DRAWINGS (SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION)**
- SPECIAL INSPECTOR FORM**
- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
- 2 COPIES ENERGY CALCULATION FORMS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS (IF APPLICABLE)**
- 2 COPIES OF PRODUCT APPROVALS/NOA'S**

- 2 COPIES OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNED OF RECORD)**

***REQUIRED FOR STAIRS, RAILINGS & OTHER SPECIAL CONSTRUCTION**

- COPY OF SIGNED AND SEALED CONTRACT BETWEEN CONTRACTOR AND OWNER**