



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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COMMERCIAL INTERIOR ALTERATION CHECKLIST

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION PER DISCIPLINE** (STRUCTURAL, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER \$5,000) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION.
- ☐ **1 SET OF PLANS (SIGNED & SEALED)**
- ☐ **SPECIAL INSPECTOR FORM** (IF REQUIRED)
- ☐ **APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
[AccessBROWARD - Sign In](#)
- ☐ **STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED AT SUBMITTAL**
<https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>
- ☐ **APPROVAL STAMPS ON PLANS FROM CITY OF COCONUT CREEK ENGINEERING REVIEW (IF THIS SECTION OF CITY IS SERVED BY COCONUT CREEK UTILITIES)**
- ☐ **APPROVAL BY THE DEPARTMENT OF AGRICULTURE (IF APPLICABLE)**