



COMMERCIAL ADDITION CHECKLIST

- BROWARD COUNTY UNIFORM BUILDING APPLICATION PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)**
- CONTRACTOR RECORDS UP-TO-DATE**
- RECORDED NOTICE OF COMMENCEMENT (IF JOB VALUE OVER \$2,500) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SURVEY**
- 1 SITE PLAN**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 COPY OF GEOTECHNICAL REPORTS (IF ADDING TO BUILDING FOOTPRINT)**
- 1 SET OF TRUSS ENGINEERING (SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION)**
- SPECIAL INSPECTOR FORM**
- APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
- 1 COPY OF ENERGY CALCULATIONS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**

- 1 COPY OF PRODUCT APPROVALS/NOA'S**

- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**

- *REQUIRED FOR TRUSSES, ROOF CURBS, STOREFRONTS, ETC**

- STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED AT SUBMITTAL**
<https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>

- COUNTY ELEVATOR SECTION REVIEW (IF APPLICABLE)**

- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR & OWNER**