



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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www.cityofparkland.org

COMMERCIAL ADDITION CHECKLIST

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION**
PER DISCIPLINE (STRUCTURAL, ROOF, PLUMBING, ELECTRICAL, MECHANICAL, FIRE SPRINKLERS, ETC)
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER \$5,000) FBC CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION
- ☐ **1 SURVEY OR SITE PLAN**
- ☐ **1 SET OF PLANS (SIGNED & SEALED)**
- ☐ **1 COPY OF GEOTECHNICAL REPORTS (IF ADDING TO BUILDING FOOTPRINT)**
- ☐ **1 SET OF TRUSS ENGINEERING (SUBMITTED PRIOR TO RECEIVING A FOUNDATION INSPECTION)**
- ☐ **SPECIAL INSPECTOR FORM**
- ☐ **APPROVAL FROM BROWARD COUNTY ENVIRONMENTAL PROTECTION & GROWTH MANAGEMENT DEPARTMENT**
[AccessBROWARD - Sign In](#)
- ☐ **1 COPY OF ENERGY CALCULATIONS, HEATING/COOLING LOAD CALCS, MANUFACTURER SPECS**
- ☐ **1 COPY OF PRODUCT APPROVALS/NOA'S**
- ☐ **1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- ☐ **STATEMENT OF RESPONSIBILITY REGARDING ASBESTOS FORM (BROWARD COUNTY SRRA) REQUIRED AT SUBMITTAL**
<https://www.broward.org/Air/AsbestosCompliance/Pages/AsbestosRegulations.aspx>
- ☐ **COUNTY ELEVATOR SECTION REVIEW (IF APPLICABLE)**