



**CITY OF PARKLAND**  
DEVELOPMENT SERVICES DEPARTMENT  
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## **AWNING / CANOPY / TENT CHECKLIST**

- BROWARD COUNTY UNIFORM BUILDING APPLICATION**
- CONTRACTOR RECORDS UP-TO-DATE**
- OWNER/BUILDER AFFIDAVIT**  
**(IF OWNER TO ACT AS CONTRACTOR, RESIDENTIAL ONLY)**
- RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER  
**\$2,500) FLORIDA BUILDING CODE CHAPTER ONE, BROWARD**  
**COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE**  
**RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION**
- 1 SITE PLANS OR COPY OF SURVEY SHOWING LOCATION WITH**  
**MEASUREMENTS FROM AWNING TO PROPERTY LINE**
- 1 SET OF PLANS (SIGNED & SEALED)**
- 1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED**  
**BY DESIGNER OF RECORD)**
- CANVAS FABRIC AWNINGS REQUIRE FLAME SPREAD**  
**CERTIFICATE WITH A SAMPLE PATCH OF MATERIAL**
- COPY OF SIGNED CONTRACT BETWEEN CONTRACTOR**  
**& OWNER**