



CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
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AWNING / CANOPY / TENT CHECKLIST

- ☐ **BROWARD COUNTY UNIFORM BUILDING APPLICATION**
- ☐ **CONTRACTOR RECORDS UP-TO-DATE**
- ☐ **OWNER/BUILDER AFFIDAVIT**
(IF OWNER TO ACT AS CONTRACTOR, RESIDENTIAL ONLY)
- ☐ **RECORDED NOTICE OF COMMENCEMENT** (IF JOB VALUE OVER \$5,000) FLORIDA BUILDING CODE CHAPTER ONE, BROWARD COUNTY ADMINISTRATIVE PROVISIONS 105.8 – MUST BE RECORDED AND POSTED PRIOR TO THE FIRST INSPECTION
- ☐ **1 SITE PLAN OR COPY OF SURVEY SHOWING LOCATION WITH MEASUREMENTS FROM AWNING TO PROPERTY LINE**
- ☐ **1 SET OF PLANS (SIGNED & SEALED)**
- ☐ **FOR TENTS, PLEASE PROVIDE DIAGRAM OF TENT SHOWING LOCATION OF FIRE EXTINGUISHER(S), NO SMOKING SIGN(S), EXIT SIGN(S), ASH CAN(S) & STAKES**
- ☐ **1 COPY OF SHOP DRAWINGS (SIGNED & SEALED & APPROVED BY DESIGNER OF RECORD)**
- ☐ **CANVAS FABRIC AWNINGS REQUIRE FLAME SPREAD CERTIFICATE WITH A SAMPLE PATCH OF MATERIAL**