CITY OF PARKLAND
DEVELOPMENT SERVICES DEPARTMENT
6600 University Drive
Parkland, Florida 33067
Office: (954) 753-5447 • Fax: (954) 753-8838
www.cityofparkland.org

Application For Temporary Certificate of Occupancy

Street Address_____

Building Permit No. _____ Requested Occupancy Date:_____

Occupancy Type:_____ Occupancy Load:_____

Project Name:_____

Upon written application by the permit holder, the Building Official may issue a temporary certificate of occupancy for a building or structure or a portion thereof, other than a single family residence, providing the building or structure is 90% complete and that all code requirements for sanitary facilities, means of egress, fire resistive separation, fire prevention and protection, structural adequacy and public safety, including adequate barricading of the work areas from the work area or areas to be occupied, have been inspected and approved by the Building Official and the Fire Chief. This application for a temporary certificate of occupancy shall be accompanied by the following documents.

A detailed description of the work that will not be complete on the requested occupancy date.

A letter from the owner or tenant who will be occupying the building or structure, or portion thereof during the conditional occupancy acknowledging that only a temporary certificate of occupancy will be issued, that physical occupancy by them is voluntary and that if the permit holder fails to complete the building or structure, or portion thereof, and obtain a permanent certificate of occupancy within 90 days they will be required to vacate the premises.

A business tax receipt, where applicable.

I_____(please print) am the licensed contractor and main permit holder of record who supervised the construction of work and am authorized to make this foregoing application.

Signature:_____ Date:_____

Company:_____ Phone_____

Email_____

_____   _____
BUILDING OFFICIAL   **DATE**