



Engineering Division

Permit Application

(954) 753-5040

For inspections, fax your request to (954) 753-8838

48 HOUR NOTICE REQUIRED

Permit No.	Date Issued
Performance Bond \$ (Required for work in Public Right-Of-Way)	
Total Amount Due (Fees are non refundable)	\$

Contractor/Company Name		Qualifiers Name (Print)	
Contractor Address			
City		Zip	Phone
Email Address			
Project Name			
Owner's Name and Business Name			
Project Address			
City		Zip	Phone
Subdivision/Shopping Center			
Project Description:			Anticipated Construction Cost \$
Type of Work	<input type="checkbox"/> New	<input type="checkbox"/> Add	<input type="checkbox"/> Alter <input type="checkbox"/> Repair

TYPE OF PERMIT REQUESTED—CHECK ONLY ONE

<input type="checkbox"/>	CLEARING AND GRUBBING ONLY PERMIT: INCLUDES ACTIVITIES TO CLEAN UP A SITE, REMOVE BRUSH, WEEDS, TREES APPROVED BY THE CITY OF PARKLAND, STUMPS, ROOTS, DEBRIS. NO BACKFILL ALLOWED ON SITE.
<input type="checkbox"/>	SITE DEVELOPMENT PERMIT: INCLUDES ALL RELATED DEVELOPMENT ACTIVITIES INCLUDING CLEARING AND GRUBBING, PAVING, DRAINAGE, SIDEWALKS, CURB AND GUTTER, EXCAVATION, PAVEMENT MARKINGS AND SIGNAGE, WATER AND SEWER.
<input type="checkbox"/>	PAVING PERMIT: BRIDGES, DRIVEWAYS, CURBS (PADS, CONCRETE), ENDWALLS, GRADING, GUARDRAILS, PAVING (SUBGRADE, LIMEROCK, ASPHALT), SIDEWALKS (SUBGRADE, CONCRETE), STREET SIGNS.
<input type="checkbox"/>	DRAINAGE PERMIT: BULKHEADS, CULVERTS, DREDGING, EARTHWORK, ENDWALLS, HEADWALLS, STORM DRAINS (INLETS), TRENCHES AND REQUIRED EXCAVATION.
<input type="checkbox"/>	SIDEWALK PERMIT: SIDEWALKS (SUBGRADE, CONCRETE) AND REQUIRED EXCAVATION.
<input type="checkbox"/>	CURBS AND GUTTERS PERMIT: CURBS (PADS, CONCRETE), AND REQUIRED EXCAVATION.
<input type="checkbox"/>	EXCAVATION/SITE WORK PERMIT: INCLUDES ACTIVITIES TO CLEAN UP SITE, REMOVE BRUSH, WEEDS, TREES, STUMPS, ROOTS, DEBRIS, CANAL/LAKE EXCAVATION, GRADING, DEMUCKING, SHAPING CANAL AND LAKE BANKS, DRY AND WET RETENTION AREAS, CUT & FILL, AND BUILDING PAD PREPARATION.
<input type="checkbox"/>	PUBLIC UTILITY PERMIT: INCLUDES ALL REQUIRED ACTIVITES FOR THE REPAIR(S) AND INSTALLATION(S) OF TELEPHONE, CABLE, AND ELECTRIC LINES. <input type="checkbox"/> SMALL WIRELESS FACILITY (NO MORE THAN 28 CUBIC FEET)
<input type="checkbox"/>	RIGHT OF WAY PERMIT: INCLUDES FENCE (PINE TREE ESTATES), EARTHWORK, DRAINAGE, PAVING, MAILBOX, LANDSCAPING, WATER, SEWER, JACK & BORE DIRECTIONAL BORE, CABLE INSTALLATION, GAS LINE INSTALLATION AND OTHER. *FOR UTILITY INSTALLATION WITHIN COMMUNITIES, SEPERATE UTILITY CHECKLIST REQUIRED. PERMIT WILL NOT BE ISSUED WITHOUT.

Florida State Certification No.	Broward County Central Examining Board Certificate of Occupancy
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Notarized Signature of Contractor	Notary	Date
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- Plans must be on the job site before inspections will be made.
- At least one inspection every 90 days or permit expires.
- **OBTAIN CERTIFICATE OF OCCUPANCY FROM THE BUILDING DEPARTMENT BEFORE USING COMPLETED BUILDING.**

This permit does not become valid until signed by the City Engineer or designee and all fees are paid. Issuance of this permit is based on the information represented on the provided construction plans.



**RULES REGARDING PLACEMENT
AND/OR CONSTRUCTION WITHIN
THE PUBLIC RIGHT-OF-WAY
OR IN PRIVATE PROPERTY**

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1. Submit one (1) original of a City of Parkland Permit Application form, property filled out, signed and notarized.
2. Provide contact information including a person's name, telephone number, fax number and address.
3. Provide three (3) sets of plans/drawings displaying construction detail with reference to location, signed and sealed for all projects, with the exception of landscaping plans of mailbox installation, which are not required to be signed and sealed.
4. If work is to be performed by someone other than adjacent property owner, provide a copy of the contractor's current license(s) and proof of Workman's Compensation and Liability Insurance. The contractor must also be registered with the City of Parkland's Building Department. Registration forms are available at the Building Department or the City's website at www.cityofparkland.org .
5. NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of Broward County, and there may be additional permits required from other Governmental entities such as but not limited to Water Management Districts, State Agencies or Federal Agencies. It is the applicant's responsibility to research and ensure compliance with all Federal, State and Local rules, regulations and restrictions as they pertain to construction or within the Right-of-Way.
6. The issuance of a permit does not provide the applicant permission to violate deed restrictions and/or Homeowner's regulations. Check deed restrictions and HOA regulations before commencing any construction.
7. The City reserves the right to distribute any information contained herein and/or subsequent inspections to the appropriate homeowners association or condominium association in compliance with the laws.
8. The City of Parkland reserves the right to remove any and all items placed and/or constructed within the Right-of-Way should the City deem it is necessary or in the best interest of the City. Any repair or replacement resulting from said removal is solely at the expense of the applicant.
9. The City reserves the right to reject any application should the City determine that said construction and/or use will present a public health or safety issue or interfere with current or future use of the Right -of-Way or is an inappropriate use for said location. No landscape materials intended for sale, transfer, or conveyance shall be permitted.
10. Regardless of the available Right-of-Way, and with the exception of mailboxes, certain landscape materials, and Broward County approved traffic/street signage, no aboveground items shall be placed and/or constructed within six (6') feet of the edge of pavement on a local (public or private) street.
11. Owner or contractor must call (954) 753-5447 for Final Inspection immediately upon project completion.
12. Applicant shall, to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the City, its agents, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses). Costs arising out of any actual or alleged: bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the lost of use resulting therefrom, or any other damage or loss arising out of or resulting, or claimed to have resulted in whole or in part due to the applicants placement and/or construction of anything within the public Right-of-Way.

CONTRACTOR'S AND/OR OWNER'S AFFIDAVIT: Foregoing information is accurate. Application is hereby made to obtain a permit to do the work and installation as hereon indicated. I certify that no work or installation has been commenced prior to the issuance of said permit and that all work will be performed to meet standards of all laws regulating construction and zoning in the City of Parkland and the Florida Building Code whether specified in this permit application and accompanying plans or not. I also certify that all work will be done to comply with all Federal, State, County laws, rules, regulations and resolutions. Furthermore, I certify that no violations exist on this property. I understand that a separate permit is required for work involving ELECTRICAL, PLUMBING, MECHANICAL, STRUCTURAL AND FROM ANY OTHER AGENCY THAT MAY HAVE JURISDICTION.

By signature below, it is agreed that applicant has read both sides of this document and fully understands the rules as set forth within.

Signature of Applicant: _____

Print Applicant's Name: _____ Date: _____