

**Engineering Division****Permit Application****(954) 753-5040****Inspection Requests: [permitinfo@cityofparkland.org](mailto:permitinfo@cityofparkland.org)****48 HOUR NOTICE REQUIRED**

Permit No.

Performance Bond \$

(Required for work in Public Right-Of-Way)

**Total Amount Due**

(Fees are non refundable)

\$

Contractor Name

Qualifier's Name

Contractor Address

City

Zip

Phone

License No.

Email

Project Name

Owner's Name and Business Name

Owner Address

City

Zip

Phone

Site Address

Project Description:

Anticipated Construction Cost

\$

Type of Work

☐

New

☐

Addition

☐

Alter

☐

Repair

**TYPE OF PERMIT REQUESTED—CHECK ONLY ONE****CLEARING AND GRUBBING ONLY PERMIT:** INCLUDES ACTIVITIES TO CLEAN UP A SITE, REMOVE BRUSH, WEEDS, TREES APPROVED BY THE CITY OF PARKLAND, STUMPS, ROOTS, DEBRIS. **NO BACKFILL ALLOWED ON SITE.****SITE DEVELOPMENT PERMIT:** INCLUDES ALL RELATED DEVELOPMENT ACTIVITIES INCLUDING CLEARING AND GRUBBING, PAVING, DRAINAGE, SIDEWALKS, CURB AND GUTTER, EXCAVATION, PAVEMENT MARKINGS AND SIGNAGE, WATER AND SEWER.**PAVING PERMIT:** BRIDGES, DRIVEWAYS, CURBS (PADS, CONCRETE), ENDWALLS, GRADING, GUARDRAILS, PAVING (SUBGRADE, LIMEROCK, ASPHALT), SIDEWALKS (SUBGRADE, CONCRETE), STREET SIGNS.**DRAINAGE PERMIT:** BULKHEADS, CULVERTS, DREDGING, EARTHWORK, ENDWALLS, HEADWALLS, STORM DRAINS (INLETS), TRENCHES AND REQUIRED EXCAVATION.**SIDEWALK PERMIT:** SIDEWALKS (SUBGRADE, CONCRETE) AND REQUIRED EXCAVATION.**CURBS AND GUTTERS PERMIT:** CURBS (PADS, CONCRETE), AND REQUIRED EXCAVATION.**EXCAVATION/SITE WORK PERMIT:** INCLUDES ACTIVITIES TO CLEAN UP SITE, REMOVE BRUSH, WEEDS, TREES, STUMPS, ROOTS, DEBRIS, CANAL/LAKE EXCAVATION, GRADING, DEMUCKING, SHAPING CANAL AND LAKE BANKS, DRY AND WET RETENTION AREAS, CUT & FILL, AND BUILDING PAD PREPARATION.**PUBLIC UTILITY PERMIT:** INCLUDES ALL REQUIRED ACTIVITIES FOR THE REPAIR(S) AND INSTALLATION(S) OF TELEPHONE, CABLE, AND ELECTRIC LINES.☐

SMALL WIRELESS FACILITY (NO MORE THAN 28 CUBIC FEET)

**RIGHT OF WAY PERMIT:** INCLUDES FENCE (PINE TREE ESTATES), EARTHWORK, DRAINAGE, PAVING, MAILBOX, LANDSCAPING, WATER, SEWER, JACK & BORE DIRECTIONAL BORE, CABLE INSTALLATION, GAS LINE INSTALLATION AND OTHER.**\*FOR UTILITY INSTALL WITHIN COMMUNITIES, SEPARATE UTILITY CHECKLIST REQUIRED. PERMIT WILL NOT BE ISSUED WITHOUT.**

SIGNATURE OF CONTRACTOR

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of \_\_\_\_physical presence or \_\_\_\_online notarization,  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_.

TYPED NAME OF CONTRACTOR

TYPED NAME OF NOTARY

SIGNATURE OF NOTARY

\_\_\_\_PERSONALLY KNOWN

\_\_\_\_PRODUCED IDENTIFICATION

IDENTIFICATION PRODUCED: \_\_\_\_\_



**RULES REGARDING PLACEMENT AND/OR  
CONSTRUCTION WITHIN THE PUBLIC  
RIGHT-OF-WAY  
OR IN PRIVATE PROPERTY**

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Permit Application  
(954) 753-5040**

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48 HOUR NOTICE REQUIRED**

1. Submit one (1) original of a City of Parkland Engineering Permit Application form, properly filled out, signed and notarized.
2. Provide contact information for all parties including a person's name, telephone number, email address and address.
3. Provide one (1) set of plans/drawings displaying construction detail with reference to location, signed and sealed for all projects, with the exception of landscaping plans of mailbox installation, which are not required to be signed and sealed.
4. Provide a copy of the contractor's current license(s) and proof of Workman's Compensation and Liability Insurance. The contractor must also be registered with the City of Parkland's Building Department. Registration forms are available at the Building Department or on the City's website at [www.cityofparkland.org](http://www.cityofparkland.org).
5. NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of Broward County, and there may be additional permits required from other Governmental entities such as but not limited to Water Management Districts, State Agencies or Federal Agencies. It is the applicant's responsibility to research and ensure compliance with all Federal, State and Local rules, regulations and restrictions as they pertain to construction or within the Right-of-Way.
6. The issuance of a permit does not provide the applicant permission to violate deed restrictions and/or Homeowner's regulations. Check deed restrictions and HOA regulations before commencing any construction.
7. The City reserves the right to distribute any information contained herein and/or subsequent inspections to the appropriate homeowners association or condominium association in compliance with the laws.
8. The City of Parkland reserves the right to remove any and all items placed and/or constructed within the Right-of-Way should the City deem it is necessary or in the best interest of the City. Any repair or replacement resulting from said removal is solely at the expense of the applicant.
9. The City reserves the right to reject any application should the City determine that said construction and/or use will present a public health or safety issue or interfere with current or future use of the Right -of-Way or is an inappropriate use for said location. No landscape materials intended for sale, transfer, or conveyance shall be permitted.
10. Regardless of the available Right-of-Way, and with the exception of mailboxes, certain landscape materials, and Broward County approved traffic/street signage, no aboveground items shall be placed and/or constructed within six (6') feet of the edge of pavement on a public or private street.
11. Owner or contractor must call (954) 753-5447 for Final Inspection immediately upon project completion.
12. Applicant shall, to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the City, its agents, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses). Costs arising out of any actual or alleged: bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the lost of use resulting therefrom, or any other damage or loss arising out of or resulting, or claimed to have resulted in whole or in part due to the applicants placement and/or construction of anything within the public Right-of-Way.

**CONTRACTOR'S AND/OR OWNER'S AFFIDAVIT:** Foregoing information is accurate. Application is hereby made to obtain a permit to do the work and installation as hereon indicated. I certify that no work or installation has been commenced prior to the issuance of said permit and that all work will be performed to meet standards of all laws regulating construction and zoning in the City of Parkland and the Florida Building Code whether specified in this permit application and accompanying plans or not. I also certify that all work will be done to comply with all Federal, State, County laws, rules, regulations and resolutions. Furthermore, I certify that no violations exist on this property. I understand that a separate permit is required for work involving ELECTRICAL, PLUMBING, MECHANICAL, STRUCTURAL AND FROM ANY OTHER AGENCY THAT MAY HAVE JURISDICTION.

By signature below, it is agreed that applicant has read both sides of this document and fully understands the rules as set forth within.

Signature of Applicant: \_\_\_\_\_

Print Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_