

City of Parkland on-line permitting system

Website address: <https://etrakit.cityofparkland.org/etrakit3/>

Step one is to create your online account.

Click on "SETUP AN ACCOUNT" and this screen will appear. Fill in all of the required information then click on "CREATE ACCOUNT"

Home | **Setup an Account** | Log In | Public | Username | Password | LOGIN | REMEMBER ME | Forgot Password

Create New Public User Account

* Required fields

Profile

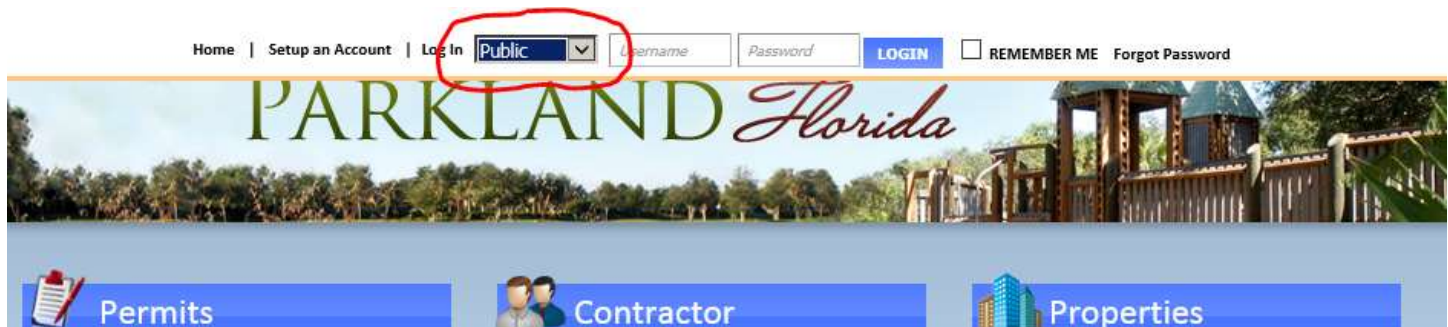
- * First Name:
- * Last Name:
- * Address:
- * City:
- * State:
- * Zip: -
- * Email:
- * Phone: () - -
- Ext:

Username and Password

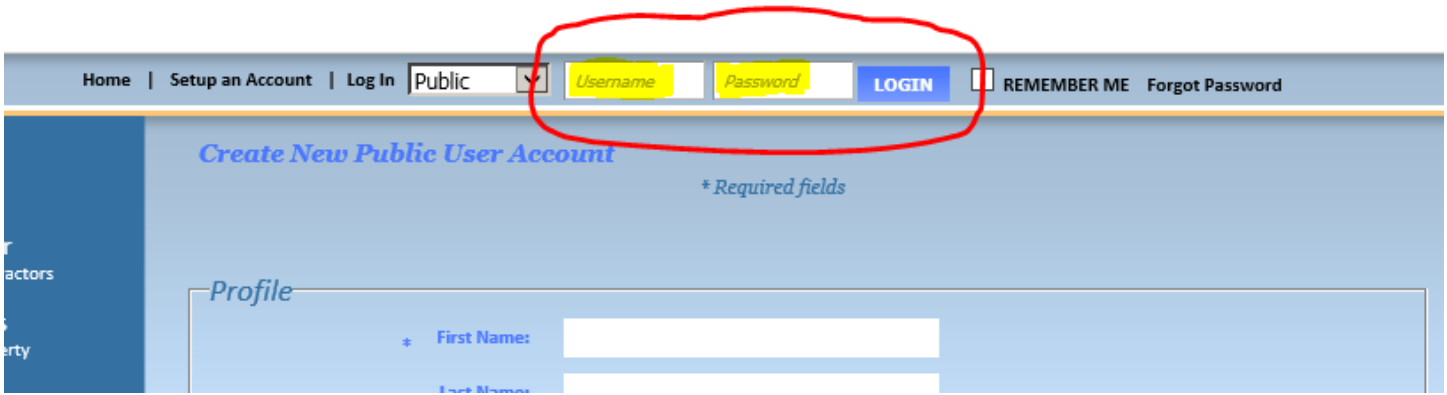
- * Log-In Name:
(letters/numbers only)
- * Password:
(6 to 15 letters/numbers only)
- * Confirm Password:

CREATE ACCOUNT

1. You should be automatically logged into your account now, if not select Public in drop down list from the main page.



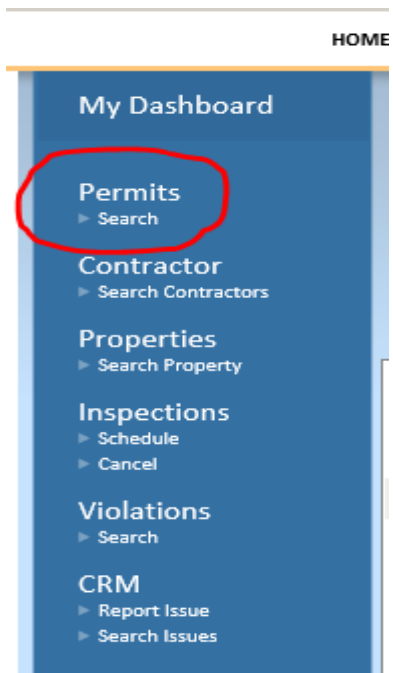
2. Type in your user name and password, then click login.



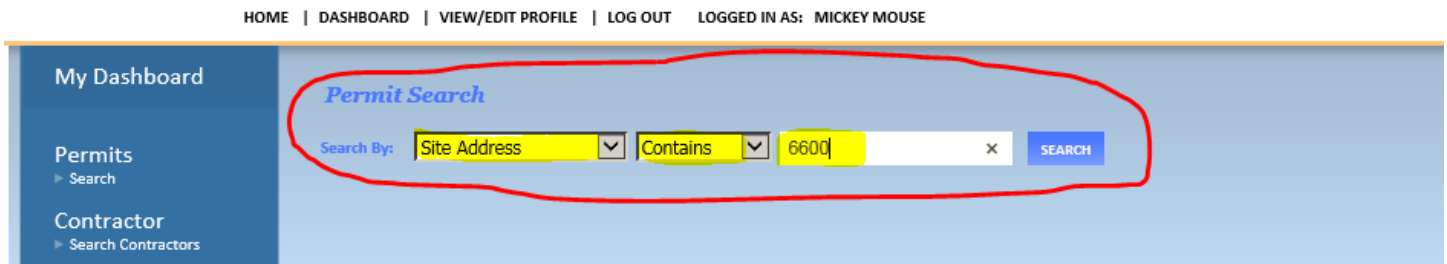
4. Once in your account you will want to start in **My Dashboard**.



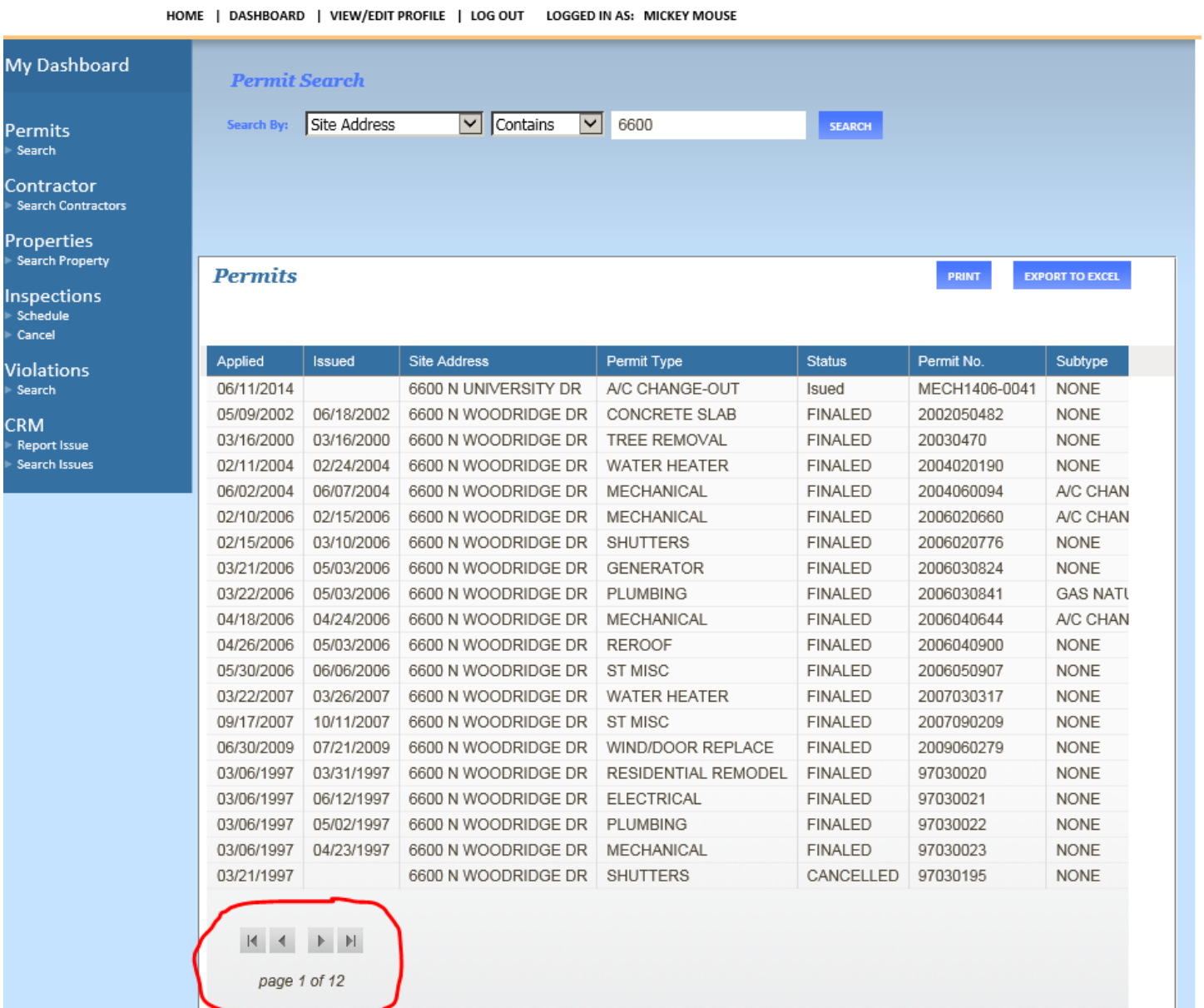
5. When searching for an address or by permit number, click on "SEARCH" under the "PERMIT" heading on either page.



6. To search by an address, click on "SITE ADDRESS" in the first dropdown box, click on "CONTAINS" in the second box, type in your address in the third box as shown below then click search.



7. All of the permits under that address will show up. Please be aware that there may be numerous pages of permits (see bottom of page). Find the permit you are looking for and click on it, all the information should be located within this permit.



8. You will need to search within this permit using the tabs found at the top to find the information needed.

HOME | DASHBOARD | VIEW/EDIT PROFILE | LOG OUT | LOGGED IN AS: MICKEY MOUSE

My Dashboard

Permits
▶ Search

Contractor
▶ Search Contractors

Properties
▶ Search Property

Inspections
▶ Schedule
▶ Cancel

Violations
▶ Search

CRM
▶ Report Issue
▶ Search Issues

Permit Search

Search By: Site Address Contains 6600 SEARCH

Search Results

Permit No.
97090176
97090177
97090178
97090179
97090180
97090181
97090182
97090183
97090184
98060015
99110201
99110202
99110203
BLDG1401-0093
BLDG1405-0175
CRW-PERMIT
ELEC1401-0061
MECH1502-0040
PLBD1308-0194

page 12 of 12

Permit #BLDG1401-0093

Permit Info Site Info Fees \$103.40 Inspections(5) Reviews (2)

Address: 6600 UNIVERSITY DR

City/State/Zip: PARKLAND, FL, 33067

Property Type: ADDRESS

Folio #: 484104080010

Subdivision:

Tract:

Block: PARCEL

Lot: A

Sect-Twp-Rng: 48-01-04

Lot Size (SF): 0

9. When searching by a permit number, the only difference would be setting the first box to "PERMIT NO." and in the third box, you will need to enter the actual permit number then click search.

HOME | DASHBOARD | VIEW/EDIT PROFILE | LOG OUT | LOGGED IN AS: MICKEY MOUSE

My Dashboard

Permits
▶ Search

Contractor
▶ Search Contractors

Permit Search

Search By: Permit No. Contains 1401-0047 SEARCH

You are done!

If you should have any questions, please feel free to contact us at our office at any time (954) 753-5447.

Thank you for using the City of Parkland online permitting system.