

PROGRAM GOAL

It is the goal of the City of Parkland to provide a safe and enjoyable summer for your child. We will offer a wide range of recreational experiences, do our utmost to make each day exciting and rewarding, while providing a hazard free environment to play in.

CAMPER DRESS CODE:

1. Appropriate clothing for your child everyday is shorts, t-shirts, and sneakers. Please remember to have your child wear their camp t-shirt on field trip days.
2. Please do not allow your child to wear jewelry to camp.
3. Put your child's name on everything he/she brings to camp.
4. If your child is in the elementary camp, you may choose to send your child to camp with the following items in their backpack on days that they stay back at the camp site:
 - a) Old t-shirt or smock for arts and crafts
 - b) Beach towel to sit on outdoors
 - c) Extra Clothing needed to participate on field trips and special events (see calendar).
 - d) Sunscreen, insect repellent, and water bottle

DROP OFF AND PICKUP:

Elementary Camp begins at 8:30 a.m. Teen Camp begins at 9:00 a.m. In the morning, the staff is busy preparing for the day's activities and there is no one available to supervise the children until fifteen minutes prior to the start of camp. Please do not drop off campers any earlier than the above time.

Elementary Camp ends at 4:00 p.m. Teen Camp ends at 3:30 p.m. We ask that you are prompt when picking up your child. **In the event you pick up your child late, a late fee in the amount of \$10.00 will be charged to your account for every fifteen minutes after the scheduled pick up time.**

After three late pickups, the child will be dismissed from the camp program and no refund or credit will be given.

Bicycle riders should bring a lock and chain each day to secure their bikes. We advise that all bikes should be registered with the Broward Sheriff's Office. The City of Parkland nor the host site is responsible for stolen items.

IN THE EVENT A HURRICANE WARNING IS ISSUED, CAMP WILL BE CLOSED AND REMAIN CLOSED UNTIL THE HURRICANE WARNING IS LIFTED. PLEASE CALL THE CAMP NUMBER FOR AN UPDATE.

LUNCH TIME:

Elementary Camp: Lunch time will be approximately between 12:00 p.m. to 12:30 p.m. each day. Please send your child to camp with a nutritional lunch and beverage in a brown bag on field trip days and an insulated bag or cooler on days your child will stay back at the camp site. **Please remember to clearly mark their name on their lunch.**

Refrigeration is not available, so please pack a lunch that will remain fresh at room temperature. Campers may also choose to bring a water bottle.

Teen Camp: Lunch times will vary depending on the daily schedule of activities. Staff will notify campers when purchasing lunch is optional or included for that day, otherwise, campers will need to bring a lunch.

CAMP ACTIVITY CALENDAR:

Campers will receive a Camp Activity Calendar at the Site Open House on the first day of camp, or you may view the calendars on the city website at www.cityofparkland.org. This calendar lists field trips, special events, lunch information, and other important information you and your child will need to know this summer. Have the calendar in a prominent place, so your child may refer to it everyday. Calendars are tentative and subject to change.

SPECIAL EVENTS:

Special events are held at the Elementary sites throughout the summer. Whatever the event, it is sure to be something your child will anticipate for days to come. Check your calendar for a listing of these events and make sure your child is prepared for the day's activities.

The Elementary Camp's Color War activities will be held at each of the camp sites.

FIELD TRIPS:

Field Trips are included in your summer camp tuition. There is one optional trip in Session A, and one optional trip in Session B. The optional trips are one day trips. In Session A, the trip is to **Rapids Waterpark** in West Palm Beach. **Payment for this trip must be received no later than Tuesday, July 1. The fee for this trip is \$65.00 and is non-refundable once your child has registered.**

In Session B, the trip is to **SeaWorld's Waterpark "Aquatica"**. **Payment for this trip must be received no later than, Friday, July 25. The fee for this trip is \$85.00 and is non-refundable once the child has registered.**

THE CHILD MUST BE EIGHT YEARS OF AGE OR OLDER TO ATTEND BOTH THE RAPIDS WATERPARK AND SEAWORLD AQUATICA TRIP.

REMEMBER: There are no refunds or credits for optional trips.

Several field trips are planned to provide some additional experiences not available at the base camp. Based on the nature of the trip, special dress or other materials may be suggested. This should include a camp t-shirt. For the Teen Camp, some field trips require a permission slip signed by a parent/guardian. Please make sure to have the permission slip returned prior to the trip. Please consult the activity calendar for a listing of these special field trips and any special considerations they may have.

If you choose to hold your child back from a field trip, no activities will be available at the camp site. We suggest keeping your child home on that particular day.

Some attractions may have concessions for purchasing snacks or souvenirs. Although we do not encourage spending, we realize that some children will be prepared to purchase items. **Please do not allow your child to bring more than a few dollars.** Staff will not be responsible for your child's money.

NEWSLETTERS

Newsletters go out each Friday afternoon. The newsletter has information from the prior week and announcements for the upcoming week. Please refer to the newsletter for important dates.

CAMP DISCIPLINARY POLICY:

All camp rules and regulations will be explained to the children at the beginning of the summer. Children who demonstrate inappropriate behavior will be subject to the following disciplinary actions:

FIRST OFFENSE

Staff will explain to your child what they have done wrong and why their behavior is unacceptable.

SECOND OFFENSE

Your child will be unable to participate in part of the day's activities. Parents are informed.

THIRD OFFENSE

Parents are called and the child is sent home for the remainder of the day.

FOURTH OFFENSE

Parents are called and the child is suspended from one to five days.

FIFTH OFFENSE

Child is dismissed from the camp program. (**camp tuition is non-refundable**)

EMERGENCY PROCEDURE:

A. ILLNESS AND ACCIDENTS

Should your child become ill while at camp, we will call your home phone number first, then a work and mobile number and lastly, the emergency contact person listed on your child's release form. **It is important to keep us up-to-date on any changes to these phone numbers.** Please provide all necessary medical history on your child's registration form(i.e., allergies, bee stings, medications, etc).

B. MEDICATIONS

Camp Directors are authorized to dispense medications, including aspirins to your child. Children that require medication during camp hours must go to the camp office to take their medication. **Parents of children that need to take medication during camp hours must fill out a MEDICATION FORM.** This can be filled out in the office at your child's camp site.

In compliance with the Americans with Disabilities Act (ADA), the City of Parkland will honor requests for *reasonable* accommodation made by individuals with disabilities. The City does not provide services of a personal nature i.e. lifting, toileting, feeding, dispensing medication, etc., which would fundamentally alter the nature of the program. Please contact the city as far in advance of the camp program as possible. Please direct ADA accommodation requests to GerriAnn Dougherty by phone at (954) 757-4129.

CONTACTING YOUR CHILD AT CAMP:

You cannot contact your child directly by phone at camp. Should an emergency arise and you wish to get a message to your child, please contact GerriAnn Dougherty, the Parks and Recreation Program Manager at (954) 757-4129 or the camp hotline at (954) 757-4142. Make sure to include in your message the child's name, site location and grade that your child is in, and you will be assisted in getting your message relayed to your child.

NOTE: Please do not contact the school or City Hall directly. They will not accept telephone calls for the Summer Recreation Program

PAYMENT POLICY:

PLEASE REMEMBER:

1. Once your child is registered, the \$100.00 deposit is **non-refundable, non-transferable, and no credit is given.**
2. After balance payments are made, **all camp fees are non-refundable, non-transferable, and no credit is given.**
3. The following are the only circumstances that would be considered for a credit on the balance payment:
 - a. Medical condition
 - b. Injury in or outside of camp
 - c. Death of individual or immediate family member
 - d. Mandatory summer school placement

In the event, one of the beforementioned should occur, you must provide evidence of such: doctor's note, school notice, etc.

4. We do not grant refunds for daily absences or family vacations during the time enrolled in our camp program.

IMPORTANT ITEMS TO REMEMBER:

Campers should not bring gum or candy to camp for themselves or others. In an outdoor environment it attracts insects and may present a hazard while participating in certain activities.

Because toys and games are so easily broken, it is better if campers do not bring them to camp. The camp day is planned with continuous activities so that time for participating in such games is just not available.

Although cold water is available at specific locations at the camp, your camper will be more comfortable with a personal water bottle which can be kept with him/her at all times. A good, insulated plastic bottle with a shoulder strap or belt would be ideal for keeping it close by. The pull-up top is usually safer than those with the long straw-like drinking tube.

We do not recommend that children bring cellular phones to camp.

They are very easily lost, and can become quite a distraction to the rest of your child's camp group. If your child needs to speak with you, they may go to the camp office or speak with a camp director and we will make sure to get your child in touch with you. If you feel the need to send your child with a cellular phone, they will only be permitted to use their cellular phone in the camp office and only in case of an emergency. **WE WILL NOT BE RESPONSIBLE FOR LOST OR STOLEN ITEMS.**

Questions, comments, and concerns about your child, their activities or their counselors will be addressed by GerriAnn Dougherty, Parks and Recreation Program Manager at (954)757-4129 or the camp hotline at (954)757-4142. You may also visit the city website at www.cityofparkland.org for further information.

HAVE A GREAT SUMMER!